



THE PERFORMANCE STUDIO SYSTEM

Welcome to The Performance Studio International (TPSi). Get Ready to Get More Confident!

Please, Turn Off All Cell Phones Before Class. No Texting During Class. If you are expecting a call about work during scheduled class time, please let Sandra know at the beginning of class.

Class schedule is tentative and based upon student progress.

Class attendance is vital to your learning; please be on time. For those taking classes, if you miss more than 3 classes you will be dropped from the class, unless otherwise approved. One LIVE make-up class is offered.

If for any reason you are unable to attend class, or will be late, please call/text Sandra 24 hours in advance or ASAP: **Office: 818-927-0064 Cell/WhatsApp: 818-636-7899**. Twenty-four hour cancellation notice is required on all private sessions.

For any questions pertaining to class, Sandra receives student's calls during the hours of 10:00 -5:00 PM (PST). For quickest response, please text: 1- 818-636-7899.

Professional means returning calls, texts and E-mails. If a fellow student or Sandra contacts you, please respond no later than the next day.

Use of alcohol or drugs, before or during class/performance, will not be tolerated. You will be dropped.

Please, do not wear fragrance to in-person classes/rehearsals or auditions.

If you must drop the class, or are dismissed from the class, no financial or resume credit will be given.

All payments are made in advance. Once class begins, there are no refunds. Payment is due on the last class of your billing cycle.

Credit-debit card payments through Zelle, Venmo, PayPal or Western Union. Direct cash deposit into TPSi Bank of America account. Ask Sandra for account number.

If time outside of class is needed to prepare you for an audition/performance, Sandra works privately with TPSi actors for \$190 per hour online. (Current TPSi students and alum price: \$140 per hour.)

You may only use Sandra's name as a credit on your resume once you have finished the complete study. **(On-Camera Cold Read w/Lewis Script Analysis - Sandra K. Horner)**

Sandra K. Horner also works as a producer/writer/director and on-set coach. She reserves the right to postpone classes to accommodate meetings/jobs that conflict with her teaching schedule. If this happens, you will be informed in advance and make-up classes will be arranged.

By continuing your study or your child's study with Sandra at TPSi, you agree to the above conditions.

Welcome Aboard!

THE PERFORMANCE STUDIO...training for film, television, commercials and the stage.

818-997-6740 Office

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